



HMDA CHECK LIST FOR ADMISSION OF CHANGE OF LAND USE APPLICATIONS

I) MANDATORY DOCUMENTS:

1. Site plan showing the measurements and neighbouring survey numbers and existing road width in true scale signed by Owner and Architect – 3 copies.
2. Google Satellite imagery showing the proposed site and surrounding developments within the 500.0 mts radius in colour media in A3 size – 3 copies.
3. Project Brief which should cover the information of categorization of industry and must highlight the proposed line of activity in the list of categorization of industries. If line of activity falls other than Green category required to submit the prior NOC/CFE and siting criteria for setting up industry from the TSPCB.

II) LOCATION SPECIFIC OPTIONAL:

1. If the site for which applicant is seeking CLU. is part of survey number, then touch plan issued by MRO is required.
2. If the survey numbers are missing / not visible in the HMDA Master Plan, then only certified copy of village map issued by Competent Authority is required, otherwise not required.
3. If the site under reference is located within 200 meters from the boundary of water body then NOC from Irrigation Dept., issued not below the rank of EE along with FTL sketch plan and NOC from the Revenue Dept., issued not below the rank of Collector/ Jt. Collector is required.
4. If the site is earmarked for Public and Semi-public/ Open space etc., uses in the Notified Master Plan then NOC from local body is required.
5. If the site is located within the vicinity of oil/ gas/ water pipeline then NOC from the Concerned Authority is required.
6. If the site is within the 500 mts distance from the boundary of Defense area/ Military Airport/ Airport then the Concerned Authority NOC is required.
7. If the part of site is falling within the 30 mts distance from the railway property same shall be kept as open space.

OWNERSHIP DOCUMENTS:- Mandatory ownership is to be established

- I. **If land is purchased:** 1. Copy of registered sale deed.
- II. **If land is inherited** -
 1. Copy of pattadar pass book and title deed
 2. Copy of mutation proceedings or extract of mutation register in case the land is transferred.
 3. Extract of latest pahani.
- III. **If the proposals covered under TSIIC lands** - Conveyance deed executed by authorized person from TSIIC
- IV. **If the land allotted by Governments (ceiling surplus lands etc)** - copy of allotment order / G.O. issued by the Government and subsequently proceedings issued by Revenue Department as indicated in the allotment order / G.O. & NOC from Dist. Collector as per G. O. Ms. No.474, dated 23.08.2013.

NOTE:- a) Initial Processing charges shall be paid as given below:

| | | | |
|------|-----------------------------------|---|-----------------|
| i. | Up to 1 Acre | - | Rs. 20,000/- |
| ii. | Above 1 Acre to 5 Acres | - | Rs. 50,000/- |
| iii. | Above 5 Acres and up to 10 Acres | - | Rs. 1,00,000/- |
| iv. | Above 10 Acres and up to 25 Acres | - | Rs. 2,00,000/- |
| v. | Above 25 Acres | - | Rs. 5,00,000/- |
| vi. | Above 50 Acres | - | Rs. 10,00,000/- |

Along with application the applicant has to pay 50% of above charges and balance 50% charges shall be paid along with DC charges

- b) The cases which are admitted in the TS-iPASS for Industrial permissions, when land use is not in conformity in such cases time duration for clearance of CLU case will be 28 working days

NOTE:

If entrepreneur does not submit all the required mandatory attachments and plans in CAD format as per G. O. Ms. No. 168, the proposals may not be approved or reverted for short falls as applicable.