

# HYDERABAD METROPOLITAN DEVELOPMENT AUTHORITY

## Application For Individual Building / Multistoried Building / Group Development Permission U/S 20 Of The HMDA Act, 2008

Application No.

ABCDEF123

1. Name of the Owner / Developer: :
2. **Site Details** :
  - Plot No/Nos :
  - Survey Number :
  - Village :
  - Mandal :
  - District :
  - Extent : Acres/Sq. mtrs/Sq. yards
3. Proposed Activity : Residential/ Commercial/ Institutional/ Others
4. Type of application : a) New / Revised / Extension
  - b) Multistoried / Non-Multistoried
  - c) Individual / Group Development
    - a) Individual Building Permission with \_\_\_\_\_ Floors to a height of \_\_\_\_ Mtrs
    - b) Group Development (\_\_\_\_) Blocks with \_\_\_\_\_ Floors to a height of \_\_\_\_ Mtrs

### **I TECHNICAL ASPECTS (MANDATORY)**

1. Land Use issued by HMDA / downloaded from HMDA website. YES/NO
2. Photographs of the site and approach road. YES/NO
3. Agriculture to Non-Agriculture Conversion Certificate issued by the Revenue Authority (RDO) YES/NO
4. Location Plan drawn to appropriate scale showing Site /Plot and surrounding physical features, adjoining neighbouring developments with premises numbers / sy. no's abutting road width, other existing road network, water supply, sewerage disposal lines, electricity lines HTL/LTL and other physical features within the site / plot. YES/NO
5. Site Plan/Layout Plan showing Setbacks, Tot-lot area, Parking area, Circulation Pattern Block to block distance etc., as per G.O.Ms.No. 168, dt. 07.04.2012 to the scale of 1:200 (1 Cloth + 5 Ammonia Prints) YES/NO
6. Proposed Building Plans with detailed Floor Plans, Elevation & Section to the scale of 1:100 clearly indicating all dimensions, use of each area/room wall thickness, columns & beams thickness/dimensions giving statements of all area, utility areas, general specifications of material used. (1 Cloth + 5 Ammonia Prints) YES/NO
7. Softcopy of the above 5 & 6 in DWG / DXF format YES/NO
8. Latest Market Value Certificate per Sq.yard issued by the concerned SRO YES/NO

## II. OPTIONAL

9. If the site is an undulating terrain, Contour Plan with regular intervals YES/NO/NA
10. Copy of Previously approved Building Plan if any YES/NO/NA
11. If the height of the building is more than 10 Mtrs YES/NO/NA
- a) Report of Soil Test / Geo-technical Investigation Report issued by Institution / Consultant empanelled with/licensed by the local authority.
  - b) Water Analysis Report.
  - c) Structural designs and drawings prepared duly taking the soil bearing capacity into consideration and certified by qualified Structural Engineer / Consultant Firm empanelled with / licensed by the local authority
  - d) Undertaking in terms of G. O. Ms. No. 541, dated 17.11.2000
  - e) Risk Insurance Policy for the construction period
12. If the site is part Sy. No, Revenue Sketch showing the location of site under reference with Sy. No's issued by the Revenue Authority / Survey & Land Records YES/NO/NA
13. If the site is part of approved Layout, Copy of Layout with proceedings. YES/NO/NA

## III. LOCATION SPECIFIC (OPTIONAL)

14. In case the site is located near any water body, NOC along with FTL Sketch issued by the irrigation department not below the rank of Executive Engineer and NOC from concerned revenue authority not below the rank of Joint Collector showing the respective site with distance from the FTL boundary with tank position to the site location. YES/NO/NA
15. If the site is falling within the vicinity of Oil/Gas pipeline, NOC from the competent authority. YES/NO/NA
16. If the site is falling within 500 Mtrs from the Defense Areas/1000 Mtrs from Military Airport, NOC from Defense Authority. YES/NO/NA
17. If case site is falling within 30 Mrts from, the Railway Property Boundary, NOC from Railway Authority. YES/NO/NA
18. If case the site is falling within the vicinity of Heritage Sites, NOC from Heritage Conservation Committee. YES/NO/NA
19. Environment Clearance from SEIAA, in case the extent of built up area is more than 20000Sq.mtrs or site area is more than 50 Hectors. YES/NO/NA
20. If the site is abutting to the Forest boundary, NOC from Forest Department. YES/NO/NA
21. If the site is falling within the vicinity of pipe line of Krishna, Godavari, Osman Sagar & Manjeera Water, NOC from concerned authority. YES/NO/NA

**IV. OWNERSHIP TO BE ESTABLISHED (MANDATORY):**

22. (i) Copy of registered sale deed YES/NO  
(ii) Encumbrance Certificate of last 13 years.  
(iii) Latest Pahani
23. If land is inherited
- i) Copy of mutation proceeding or extract of mutation register. YES/NO/NA  
ii) Pattadar Pass Book & TD. YES/NO/NA  
(iii) Pahani with mutation latest. YES/NO/NA  
(iv) Encumbrance Certificate of last 13 years. YES/NO/NA
24. Government Land/Ceiling, Surplus land allotted:  
(i) NOC from District Collector. YES/NO/NA  
(ii) TSIIC Lands - Conveyance deed executed by the TSIIC. YES/NO/NA

**V. Initial processing Charges as per Proceeding No. 2419/P8/Plg/HMDA/2012, dated 23.11.2012**

- a) Residential Buildings upto 18 Mtrs (Stilt + 5 Floors) and Non- Residential Buildings upto 15 Mtrs height in plot area below 4000 Sq. mtrs.
1. Plot/Site area upto 500 Sq. mtrs. : Rs. 10,000/-
  2. 750 Sq. Mtrs. to 1000 Sq. mtrs. : Rs. 15,000/-
  3. 1000 Sq. Mtrs. to 2000 Sq. mtrs : Rs. 30,000/-
  4. 2000 Sq. Mtrs. to 4000 Sq. Mtrs. : Rs. 50,000/-
- b) Group Housing i.e., Buildings upto 18 Mtrs height (Ground+5Floors)/Group Development i.e., Non-Residential Buildings up to 15 Mtrs height in plot areas above 4000 Sq. mtrs.
1. Plot/Site area 2000 Sq. mtrs to 4000 Sq. mtrs : Rs. 50,000/-
  2. Plot/Site area 4000 Sq. mtrs to 10000 Sq. mtrs. : Rs. 1,00,000/-
  3. Plot/Site area 10000 Sq. mtrs to 20000 Sq. mtrs : Rs. 2,00,000/-
  4. Plot/Site area 20000 Sq. mtrs to 40000 Sq. mtrs : Rs. 3,50,000/-
  5. Plot/Site area 40000 Sq. mtrs to 80000 Sq. mtrs : Rs. 5,00,000/-
  6. Plot/Site area 80000 Sq. mtrs to 200000 Sq. mtrs : Rs. 7,50,000/-
  7. Plot /Site area 50 Acres and above : Rs. 10,00,000/-
- c) High Rise Buildings i.e., above 18 Mtrs for Residential Buildings (Stilt+5 Floors) and 15 Mtrs for Non-Residential Buildings:
1. Plot/Site area 2000 Sq.mtrs to 4000 Sq. mtrs : Rs. 1,00,000/-
  2. Plot /Site area 4000 Sq. mtrs to 10000 Sq. mtrs : Rs. 1,50,000/-
  3. Plot/Site area 10000 Sq. mtrs to 20000 Sq. mtrs : Rs. 3,00,000/-
  4. Plot/Site area 20000 Sq. mtrs to 40000 Sq. mtrs : Rs. 5,00,000/-
  5. Plot/Site area 40000 Sq. mtrs to 80000 Sq. mtrs : Rs. 7,50,000/-
  6. Plot/Site area 80000 Sq. mtrs to 200000 Sq. mtrs : Rs. 10,00,000/-
  7. Plot /Site area 50 Acres and above : Rs. 12,00,000/-

**DECELERATION BY THE ARCHITECT & OWNER**

I am, herewith submitting the application duly filled by me and the Registered Architect / Engineer vide Registration/License No.\_\_\_\_\_ and I request that application may be approved. Further, I will be held responsible for any incorrect information filed by me. I will not claim the processing charges paid by me in case the information furnished by me is incomplete or incorrect and the application is rejected.

Signature of Registered  
Architect / Engineer

Signature of the  
Owner/Developer

Date:

Name of the Architect \_\_\_\_\_

Name of the Owner \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**Note:**

- Application should be filled in complete shape in bold letters.
- Incomplete Application will be rejected.
- All the plans shall be signed by the Owner & Architect/Engineer.
- All the documents shall be attested by the Gazetted Officer.